University of Vermont: Residential Life Area Coordinator

The Area Coordinator (AC) is responsible for providing high-level oversight and leadership of a Learning Community in an area housing approximately 500-1000 students. Reporting to an Assistant Director for Residential Education, the AC’s role is to establish an environment that fosters community and civic engagement, enhances learning, advances diversity and inclusion, supports learning goals through programming staff and promotes student health, engagement, and success. This is a full time, 11-month live-in position.

Specific Responsibilities:

- **Supervision** of Assistant Residence Directors and undergraduate Residential Advisors
- **Student conduct management**, including community response and conduct hearings
- **Community development and programming** to deliver a stellar co-curricular experience for students and to build community amongst staff teams and residents alike
- **Student support and crisis intervention** in addition to being on-call, managing caseload of students of concern
- **Leadership and community** oversight of the residential area, including committee work
- **Administrative work** such as inclusive staff recruitment, on-going professional development training, office hours, and safety and health inspections.

Qualifications

A master’s degree is required in Higher Education and Student Affairs, Student Personnel, Counseling, Education, or related field and 1 year of full time experience is required. Previous experience in residential life and/or learning communities is preferred. Preference will be given to candidates who embrace the concept of Restorative Practices and has a demonstrated commitment to intercultural competency development, and experience fostering a collaborative multicultural environment.

The University of Vermont is home to 10,513 undergraduates, 1,517 graduate students, 459 medical students and 1,515 full- and part-time faculty and staff. Located in Burlington, Vermont (perennially voted one of America's most exciting small cities), UVM's setting in a valley on the shores of Lake Champlain, between the Adirondack and the Green Mountain ranges, inspires visitors and residents.

Apply online: uvmjobs.com (Posting No. S1892PO)

The University of Vermont is an Equal Opportunity/Affirmative Action Employer. Applications from women, veterans and people from diverse racial, ethnic, and cultural backgrounds are encouraged to apply.