RESLIFE FACILITIES JOB DESCRIPTIONS for SUMMER 2015

GENERAL MAINTENANCE WORKER (8 POSITIONS)
The successful candidate will be assigned to the university’s Central Campus or the Fort Ethan Allen complex in Colchester Vt.

Minimum qualifications: Ability to lift up to 50 lbs. Mechanical abilities include, but not limited to, basic light repairs to facilities which may include the use of some hand and basic hand held power tools. Includes tasks such as basic furniture repair, painting, cleaning dryer vents, replacement of suspended ceiling tiles and general hardware, screen repair and replacement. Highly motivated and at times work independently with minimum supervision. Valid driver’s license preferred.

Fort Ethan Allen work shift: 7:00 a.m.-3:30 p.m. Monday through Friday, 40 hrs. per week.
Central campus work shift: 6:00 a.m.–2:30 p.m. Monday through Friday, 40 hrs. per week.

PAINTER (12 POSITIONS)
Job duties include, but not limited to, painting interior surfaces in residence halls, the preparation of and repairing surfaces. Includes tape masking, spackling holes and sanding, removing switch plates, etc., prior to painting. Daily clean-up of work site includes the cleaning and maintenance of assigned tools. On occasion may be directed to perform minor maintenance tasks.

Minimum qualifications: Ability to learn required painting skills and procedures, work well with others in a team setting, Follow verbal and/or written directives, ability to lift 50 lbs. and work from a 6 foot ladder. Available to work occasional overtime.

Painters work shift: 6:00am 2:30 p.m. Monday through Friday, 40 hours per week.

MOVER (4 POSITIONS)
Job duties include supervised furniture moving of office equipment, student room bedding, load and unload items into and from moving truck and deliver items to student rooms, common areas, and offices. Often times without the availability of an elevator. Set up and breakdown of student rooms in preparation of cleaning and/or occupancy. Carry heavy items up and down stairs, and ability to use moving equipment such as hand trucks, dollies, and desk movers.

Mover work shift: 7:00 a.m. – 3:30 p.m. Monday through Friday, 40 hours per week.

Minimum qualifications: Ability to lift 100 lbs. Must be reliable and punctual, able to follow verbal and/or written directives and work well with others. Must be willing and able to work occasional overtime.

Mover start date is Saturday May 09. This is a must start date. Sunday following there is no assignment.

Summer temporary employee wages:
Maintenance/Painters: $9.50 per hour
Movers: $10.00 per hour
*You are responsible for transportation to and from your assigned work complex.
Summer housing available @ $5.00 per day. If you are accepted for a position and would like summer housing, indicate so and you will be contacted prior to your start date.